

2/AEC-170 Syllabus-2023

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(July/August)

FYUP : 2nd Semester Examination

ABILITY ENHANCEMENT COURSE

(Communicative English)

(AEC-170)

Marks : 56

Time : 2½ hours

*The figures in the margin indicate full marks
for the questions*

Answer **all** questions

1. Answer any *four* of the following questions :

4×4=16

- (a) Discuss briefly any four barriers to communication. Illustrate with suitable examples for each.
- (b) Write a short note on the role of perception in communication.
- (c) What are the techniques for effective listening?
- (d) What is intonation? What is the difference between intonation and stress? 1+3=4
- (e) What are the four basic types of reading skills? Describe each one of these briefly.

(f) Discuss the various steps to effective reading.

2. (a) What does the term 'communication' imply? How important is effective communication in business? 3+2=5

Or

(b) What are the major differences between hearing and listening? How is listening important for a professional? 3+2=5

3. What is the difference between formal and informal conversation? 5
4. Imagine you have to deliver a team presentation on the topic, "Global Warming : A Threat to our Planet". Prepare ten slides on the topic. 5
5. What is the role of speed in the reading process? Discuss the kind of relation that can be observed between speed and understanding. 2+3=5
6. Read the following paragraph and answer the following questions :

Between us there was, as I have already said somewhere, the bond of the sea. Besides holding our hearts together through long periods of separation, it had the effect of making us tolerant of each other's yarns—and even convictions. The Lawyer—the best of old fellows—had, because of his many years and many virtues, the cushion on deck and was lying on the only rug.

The Accountant had brought out already a box of dominoes, and was toying architecturally with the bones. Marlow sat cross-legged right aft, leaning against the mizzen-mast. He had sunken cheeks, a yellow complexion, a straight back, an ascetic aspect, and, with his arms dropped, the palms of hands outwards, resembled an idol. The Director, satisfied the anchor had good hold, made his way aft and sat down amongst us. We exchanged a few words lazily.

Afterwards there was silence on board the yacht. For some reason or other we did not begin that game of dominoes. We felt meditative, fit for nothing but placid staring. The day was ending in a serenity of still and exquisite brilliance. The water shone pacifically; the sky, without a speck, was a benign immensity of unstained light; the very mist on the Essex marshes was like a gauzy and radiant fabric, hung from the wooded rises inland, and draping the low shores in diaphanous folds. Only the gloom to the west, brooding over the upper reaches, became more sombre every minute, as if angered by the approach of the sun.

- (a) Where was the narrator telling his story from? 1
- (b) Describe in one word the mood of the men in the passage. 1
- (c) Why did the Lawyer have the cushion? 1
- (d) How does the author describe Marlow? 2

7. You are the owner of a showroom selling home appliances. Write a circular announcing that your company office is moving from their present location to a new location.

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8. Write a précis of the following passage and give a suitable title to it : $5+2=7$

Greatness is great power, producing great effects. It is not enough that a man has great power in himself, he must show it to all the world in a way that cannot be hid or gainsaid. He must fill up a certain idea in the public mind. I have no other notion of greatness than this two-fold definition, great results springing from great inherent energy. The great invisible objects has relation to that which extends over space : the great in mental ones has to do with space and time. No man is truly great, who is great only in his life-time. The test of greatness is the page of history. Nothing can be said to be great that has a distinct limit, or that borders on something evidently greater than itself. Besides, what is short-lived and pampered into mere notoriety, is of a gross and vulgar quality in itself. A Lord Mayor is hardly a great man. A city orator or patriot of the day only show, by reaching the height of their wishes, the distance they are at from any true ambition. Popularity is neither fame nor greatness.

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