

2/AEC-170 Syllabus-2023

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(May-June)

FYUP : 2nd Semester Examination

ABILITY ENHANCEMENT COURSE

(Communicative English)

(AEC-170)

Marks : 56

Time : 2½ hours

*The figures in the margin indicate full marks
for the questions*

SECTION—I

1. Answer any *four* of the following questions :

4×4=16

- (a) Discuss the four main objectives of communication.
- (b) What are the various components of communication?
- (c) What is non-verbal communication?

- (d) What is an email?
- (e) Discuss the meaning and benefits of intensive reading.
- (f) What are the key features of extensive listening?

SECTION—II

Answer any *three* of the following questions :

8×3=24

- 2. Discuss the different forms of non-verbal communication.
- 3. What are the differences between verbal and non-verbal communication?
- 4. Enumerate the different types of barriers to communication.
- 5. Highlight the various factors that hinder effective listening.
- 6. Prepare ten slides on the topic 'The Importance of Effective Communication'.

SECTION—III

Answer any *two* of the following questions : $8 \times 2 = 16$

7. Read the following paragraph and answer the questions given below :

Communal harmony refers to peaceful co-existence among people of different religions, cultures, and backgrounds. It is essential for a stable and progressive society, as it promotes mutual respect and understanding. When individuals from diverse communities live together in harmony, it strengthens social unity and reduces conflicts. Education, dialogue, and cultural exchange play a crucial role in fostering communal harmony. Acts of kindness, tolerance, and respect for differences help build a more inclusive society. Governments, social organisations, and individuals must work together to uphold communal harmony, ensuring peace and cooperation for the well-being of all.

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| (a) Why is communal harmony important for society? | 3 |
| (b) How can education contribute to fostering communal harmony? | 2 |
| (c) What role do individuals play in maintaining communal harmony? | 1 |
| (d) How do cultural exchanges help in promoting communal harmony? | 2 |

8. Write a letter to the editor of *The Times* newspaper about water shortage in your locality.

8

9. Write a précis of the following passage and give a suitable title to it : 2+6=8

Empathy is the ability to understand and share the feelings of others. It allows individuals to connect on a deeper level, fostering compassion and kindness. By putting oneself in another's position, people can respond with sensitivity and support. Empathy is essential in personal relationships, workplaces, and communities, as it promotes cooperation and reduces conflicts. It also encourages active listening, helping individuals feel heard and valued. Developing empathy requires self-awareness, patience, and an open-mind. In a diverse society, practising empathy strengthens social bonds and creates a more inclusive environment, where everyone feels respected and understood.

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